

## SIR 2018 Exhibit Space Contract Terms and Conditions

### I. Application for Technical Exhibit Space

This contract/application must be accompanied by a deposit payment.

Applications postmarked after October 2, 2017 must be paid in full and cannot be guaranteed inclusion in official SIR publications.

### II. Exhibit Eligibility

All products and services to be exhibited must be directly related to the teaching or practice of interventional radiology and approved by the SIR Annual Scientific Meeting Committee. Exhibitors may only display those products or services that they regularly manufacture or distribute. Applications deemed ineligible would be returned with exhibit space funds on deposit.

### III. Exhibitors' Representatives

The application signature shall be the official representative of the exhibitor and will act on behalf of the exhibitor in all negotiations.

### IV. Assignment of Booth Space

A point system based on SIR exhibit history, corporate membership, corporate support and application date will guide the assignment of booth space.

Four (4) seniority points will be given for each consecutive year of exhibiting beginning with 1988, for a maximum of 50 points. On-site appointments for space selection with companies who have reached 35 points will be determined by SIR, based on present year booth size and level of corporate support. For more information on the on-site selection process, please email [exhibits@sirweb.org](mailto:exhibits@sirweb.org).

Exhibitors that have either merged with, been purchased by or have purchased another company will receive the seniority points earned by the company with the most favorable exhibit history. Separation of companies resulting in new entities will be addressed by SIR show management on a case-by-case basis.

Total points, date/time of receipt of contract, booth size and exhibitor preference for proximity to other exhibiting companies will be taken into consideration in determining booth location, subject to availability of space, booth design, configuration and services required such as water, drain and electricity. The preferences indicated are for guidance only and are not guaranteed.

Points may be deducted at the sole discretion of SIR for any violation of the SIR rules and regulations, whether associated with prior or current meetings. See the rule and regulations on [www.SIRmeeting.org](http://www.SIRmeeting.org).

SIR reserves the right to rearrange the floor plan at any time. SIR reserves the right to relocate exhibitors should it become necessary for causes beyond the control of SIR or advisable in the best judgment of SIR.

### V. Exhibit Space Rental Rates

Space will be rented at the rate of \$36, \$37, \$39 and \$41 per square foot (depending upon membership status and the date application is received) plus an additional charge of \$125 for each corner assigned.

Publishers and affiliated organizations space will be rented at a rate of \$21 per square foot plus an additional \$125.00 for each corner assigned. This rate is for non-technical exhibits, such as publishers, booksellers and select affiliated nonprofit organizations at the discretion of SIR.

### VI. Exhibit Space Payment Schedule

Application must be accompanied by a deposit in U.S. funds of 50% of the total rental fee. Checks must be payable to "SIR-18AM."

Space must be fully paid for by October 2, 2017, or it may be reassigned or sold by SIR. Applications postmarked after October 2, 2017, must be accompanied by full payment. Applications from exhibitors that have outstanding balances from any previous year due SIR, its contractors or vendors will not be processed without full payment of delinquent accounts.

### VII. Cancellation/Refund of Exhibit Space Fees

Written notification or reduction of space must be received by SIR on or before the dates specified. If space is canceled or reduced prior to October

2, 2017, your space deposit of 50% total rental is nonrefundable. If space is canceled or reduced after October 2, 2017, the exhibitor shall remain liable to SIR for the total rental fee for the space canceled.

Space not claimed and occupied prior to 2:00 pm, Saturday, March 16, 2018 for which no special arrangements have been made with SIR, may be resold or reassigned by SIR without obligation on the part of SIR to refund exhibit fees and without obligation to assign the exhibitor to other space.

### VIII. Subletting of Space

Exhibitors may not assign, sublet or apportion to others the whole or any part of the space allocated and may not display goods or services other than those manufactured or regularly distributed by them.

### IX. Insurance and liability

The exhibitor shall be fully responsible for any claims, liabilities, losses, damages or expenses relating to or arising from any injury to any person, or any loss of or damage to property where such an injury, loss or damage is incident to, arises out of or is any way connected with exhibitor's participation in the exhibition (except as otherwise provided in the lease agreement between SIR and Los Angeles Convention Center), obtain at his/her own expense, any or all licenses and permits to comply with all federal, state and local laws and Los Angeles, CA ordinances for any activities conducted in association with or as part of the SIR Annual Scientific Meeting.

The exhibitor shall protect, indemnify, hold harmless and defend SIR, its officers, directors, agents and employees against all such claims, liabilities, losses, damages and expenses, including reasonable attorney's fees and costs of litigation, provided that the foregoing shall not apply to injury, loss or damage caused by or resulting from the negligence of SIR, its officers, directors, agents or employees.

Exhibitors should maintain general public liability insurance against claims for personal injury, death or property damage incident to, arising out of or in any way connected with the exhibitor's participation in the exhibition, in an amount of not less than one million dollars (\$1,000,000) for personal injury, death or property damage in any one occurrence. Such insurance should include coverage of the indemnification obligations of the exhibitor under the Rules and Regulations and should cover SIR, its officers, directors, agents, or employees.

Each exhibitor is responsible for obtaining, for its protection and entirely at its expense, such property insurance for its exhibit and display materials as the exhibitor deems appropriate. Any policy providing such property insurance must contain an expense waiver by the exhibitor's insurance company of any right of subrogation as to any claims against SIR, its officers, directors, agents or employees.

All agents or representatives performing services at the Los Angeles, CA Convention Center directly for an exhibitor other than the exhibitor's employees must provide SIR with original certificates of insurance at the same time a request for an exception on [www.sirmeeitng.org](http://www.sirmeeitng.org) is made.

In the event any part of the Expo is destroyed or damaged so as to prevent SIR from permitting an exhibitor to occupy assigned space during any part or the whole of the exhibition period, or in the event occupation of the assigned space during any part or the whole of the exhibition period is prevented by strikes, Acts of God, war, national emergency or other cause beyond the control of SIR, then exhibitor will be charged for space during the period it was or could have been occupied by the exhibitor; and exhibitor hereby waives any claim against SIR, its directors, officers, agents or employees for losses or damages which may arise in consequence if such inability to occupy assigned space, its sole claim against SIR being for a refund of rent paid for the period it was prevented from using the space.

### X. Exhibitor Rules and Regulations

The exhibitor understands and agrees that the SIR 2018 exhibitor rules and regulations are an integral and binding part of this contract. These rules and regulations may be changed or revised without notice at any time by SIR. The complete SIR exhibitor rules and regulations may be found on [www.SIRmeeting.org](http://www.SIRmeeting.org).